

## Annex A

### The project timescale and key project milestones

<b>Headline Project</b>	<b>Time span</b>	<b>Actions</b>
1. Recruitment and setting up of project, including accessing appropriate training for project worker	September 2010-December 2010	1. Recruit worker 2. Set up office facilities in community 3. Carry out induction into communities, sector and partners 4. Draw up a training schedule
2. The establishment of the project worker in the listed communities and that he/she will have identified the leaders in the community	September 2010- December 2010	1. Using established data begin to assess needs and requirements of communities 2. Identify actions needed to enhance data available
3. Establish the needs of the different communities including carrying out events and setting up meetings to help encourage the identification of community champions	December 2010 set up one community event	Identify a venue and format for a community event to be held in each locality in early December ensuing that all project partners are involved from the outset with the event.
4. Using community intelligence and working with partners identify projects which are part of the different areas requirements	January 2011-March 2011 Identify a key project for development in each area	Write a project plan for each key project identifying who, what and how partners and community can become fully integrated in the project
5. Development of Key projects	March 2011-March 2012	Deliver projects, writing reports and ensuring sustainability of work and engagement of partners